MINUTES

SUNNYBANK BRIDGE CLUB INC

Committee Meeting at 69 Nathan Road Runcorn
Opened at 1:47pm 10th July 2026 by President Doug Matthew

Present: Doug Matthew (Chair), Suzanne Irwin, Alice Edwards (Secretary), Kenneth Clem, Robyn Chippindall, Sue Holburt, Andrew McKee, Michele Thorne

Apologies:
Mary Langler

Minutes of previous meetings

The minutes of the previous Committee Meeting on 12th June 2026 are a correct record of the meeting.

Moved by Alice Edwards, seconded Michele Thorne CARRIED

Business arising from Previous Minutes

MyABF

- Treasurer to co-ordinate plan to changeover to MyABF

Safety and Maintenance

SAFETY

Fire drill needs to be conducted.

MAINTENANCE

Item	Action	Who
Damage to wall behind female toilet door	Damage repaired & repainted	Done
All pit covers clogged	Cleaned	Done
Telstra conduit damaged	Covered with flexi conduit	Done
Garden Bed edging	Get Quote	Doug Matthew
Dirty bridgemates	Cleaned	Done
Weeds sprayed		Done
Kitchen Window	Plants Cleared	Done
Corner spotlight on during daytime hours	To be checked	Doug Matthew
Wall being damaged outside toilet entry	Speak with GoGok	Doug Matthew
Vertical Blind (RHS Exit Door) cannot be retracted		
Electrician to check RCDs	Organise Electrician	Doug Matthew

Faulty Bridgemates (4)	Liaise with Support Centre	Sue Holburt
Locks/Bolts for new Air Con		Doug Matthew
Bollards	Repair Required	Doug Matthew
Rubbish Bins in Ladies Toilet	Replace	Doug Matthew
Honour Board Names Lettering	Ordered	Sue Holburt
Serviette Holders (4)	Replace	Robyn Chippindall
Hot Water Service	Test PLRs	
Tree Roots in car park	Respray with Yellow Paint	Doug Matthew

Air-conditioning

Suzanne Irwin has drafted a notice acknowledging the financial contribution from the CGBF for the next newsletter.

- Print in August newsletter

Advertising

Suzanne Irwin has contacted Gold Coast clubs regarding sponsorships and/or advertising in their newsletters but had not received a reply at the time of the meeting. BBC does not have any sponsorships at this time.

The Club's newsletter editor expressed concern about the amount of formatting work that might be involved and what costing formula should be used.

Andrew McKee offered to investigate the cost of professional help to set up a social media presence.

- Suzanne Irwin to report on information received
- Andrew McKee to advise cost involved with setting up a social media presence.

Grants Available

Michele Thorne advised that Club Southside did not have any available grants at this time.

Nationwide Pairs

Suzanne Irwin advised that no further communication had been received from NWP to date and the club had not made any payments since February 2026.

- Suzanne Irwin to update Committee as required

Inter-club Teams

Robyn Chippindall advised that it was likely that Sunnybank would be asked to host the Inter-club Teams event this year. No further information has been received.

Youth Bridge and Congress Entries

The club received an email from the Secretary, QBA regarding formalising policies regarding the treatment of 'Youth' members, 'Home' teams/pairs and Congress refunds. All of these topics have been resolved in the past but the club does not have a policy document.

- Robyn Chippindall to document the club's policy on the above topic which will then be included in the Club Rules.

Correspondence In

15-06-2026	QBA	2027 Calendar
15-06-2026	CGBF	Website unavailable
16-06-2026	Ray Langler	Proposed Newsletter Advertising
18-06-2026	Toowong Bridge Club	Joan Butts Workshop
19-06-2026	Zhengjun	QUT Research
21-06-2026	Redcliff Bridge Club	Congress Flyer
23-06-2026	Fresh Start Landscape	Rate rise
26-06-2026	Blue Card Services	Blue Card Requirements
30-06-2026	Joan Campbell	Book Collection
01-07-2026	QBA	Marketing Webinar
02-07-2026	Colin Chesher	Masterpoint Query
02-07-2026	Helene Knespal	Bridge Cruises
03-07-2026	Brisbane Bridge Centre	Congress Flyer
06-07-2026	Kenmore Bridge Club	Congress Flyer

Correspondence Out

25-06-2026	Sue Holburt	Blue Card Services	Blue Card Requirements
02-07-2026	Alice Edwards	Colin Chesher	Masterpoints
07-07-2026	Sue Holburt	Browns Plains Printing	Request for Quote

Motion that Inwards and Outwards Correspondence be accepted was moved by Alice Edwards, seconded Michele Thorne. CARRIED

Business arising from Correspondence

Reports

Treasurer's Report

The Profit & Loss Statement for June 2026 shows a net surplus of $7,278. This result was favourably impacted by advance purchases of voucher books prior to the table fee increase that took effect on 1 July 2026. A total of 159 voucher books were sold during the month, compared with an average monthly sale of approximately 70 voucher books, resulting in an estimated $4,450 increase in June income.

This represents a timing difference rather than additional long-term revenue, as the vouchers will be redeemed over future months at the pre-1 July 2026 table fee rate. Accordingly, table fee income in the coming months is expected to be correspondingly lower than normal as these vouchers are utilised.

The year-to-date (YTD) surplus of $18,885 is primarily attributable to table fee income of $25,400 and membership subscriptions of $11,201, partially offset QBA/ABF affiliation fees of $8,191 and cleaning &maintenance expenses.

Month	Income	Interest	Expenses	FY26 Nett Profit	Prior Yr Comparison
January	$14,501.90	$7.14	($3,692.62)	$10,816.42	$13,967.80
February	$5,147.60	$11.35	($2,241.78)	$2,917.17	$1,901.53
March	$5,011.80	$2,013.93	($6,055.36)	$970.37	$5,083.92
April	$4,812.00	$16.64	($13,824.84)	($8,996.31)	($8,609.85)
May	$8,949.96	$16,834.29	($19,884.67)	$5,899.58	($2,946.80)
June	$9,188	$2,172	($4,082)	$7,278	($1,075)
YTD				$18,885	$8,322

One new membership fee was received in June 2026. YTD membership income totals $11,201, which is $757 higher than the corresponding period last year. The Club currently has 155 home members compared with 159 home members last year (including life members).

YTD operating expenses remain slightly below the prior year, primarily due to reduced electricity costs following the installation of solar panels and overall lower maintenance expenditure. Other income is $4,071 lower than at the same time last year, mainly due to:

- Interest on one term deposit being payable at maturity rather than periodically; and
- A water rebate of $2,852 received in the prior year with no corresponding receipt this year.

Of the $35,000 grant received under the Gambling Community Benefit Fund, $13,367 has been applied towards the deposit for the air-conditioning replacement project, leaving an unexpended grant balance of $21,633 which continues to be recognised as a current liability in the Balance Sheet until the related project expenditure is incurred and the grant income is recognised in accordance with the Club's accounting policy. The remaining contract cost of $53,633 is payable upon completion and sign-off of the project.

The $270 in participation fees collected from 9 Nationwide Pairs sessions held since 1 January 2026 has been recognised as a current liability in the Balance Sheet, pending receipt of a valid invoice following the transfer of administration for the event. In accordance with advice received from Make-A-Wish Australia, payment will be made once a revised invoice is received.

Cash and Investments

Cash on hand at end of Month was $92,360 which includes the remaining $53,633 earmarked for the replacement of the air-conditioner.

The rollover of the $191k term deposit which matured on 22 June 2026 was approved by the committee via email during the month.

Suzanne Irwin moved that the expenditure for the month of June 2026 be approved and Treasurer's report be accepted. Seconded by Michele Thorne. CARRIED.

Teacher's Report

Lessons will commence on Saturdays, August 1st 2026 There are currently 20 enrolments.

To encourage players to move from lessons to supervised play and then to regular sessions, experienced members should be encouraged to act as mentors and play with new players at regular sessions.

Sue Holburt has confirmed that Blue Cards are not required because the Club's lessons and sessions are directed at adults.

Sie Holburt moved that the Teacher's report be accepted. Seconded by Andrew McKee. CARRIED.

Convenor's Report

No Report

General Business

New Memberships

Alice Edwards moved that the membership application from Ashantha Gootnetilleke be accepted. Seconded by Robyn Chippindall CARRIED.

Badges / Trophies

Robyn Chippindall advised that our current supplier has moved premises making pick-ups more time consuming. The Committee agreed that a change of supplier should be investigated.

- Sue Holburt to investigate

Mentors

- Michele Thorne to canvas Monday players to ascertain their interest in playing with mentors at other sessions.

80th Birthdays

- Michele Thorne to advise if birthday cake is required

Christmas Party

Doug Matthew advised that the caterers have been booked for 5th December 2026. A quote has been received for 80 people at a cost of $39.20 per person. There will be an opportunity to fine tune the menu closer to the date.

Sue Holburt moved that "the club should subside meals so that the cost to members and one 'plus one' per member attending be $30 per person". Seconded Ken Clem. CARRIED

- Doug Matthew to buy drinks for the event
- Suzanne Irwin to check if there is flyer from last year in the Treasurer's documents.
- Alice Edwards to print blank table seating forms for the noticeboard

The next meeting will be held at 1:30 pm on Friday 14th August 2026.

The meeting concluded at 3:00pm.

President ……..

Secretary…….